Documentation of Learning Essentials

Ensure that the system for recording children’s learning and development;

- Is easily accessible to children so they are able to reflect and comment on previous learning and so they are able to add their own voice, comments, pieces of work, and possibly their own observations, about their current learning

- Is a reflection of children’s own interests

- Is easily accessible to parents so they are able to review the progress of their child’s learning across all seven areas of the curriculum and is a reflection on the characteristics of effective learning

- Is a comprehensive record of the parent’s own view of their child’s learning and reflects the on-going shared dialogue between parent’s and practitioners

- Builds a broad picture of the child which ranges widely, incorporating and interconnecting all the areas of learning and development

- Provides a clear and accurate picture of children’s starting points and progress across all seven areas of learning and the development of the characteristics of effective learning

- Is a record of the progression of achievement towards ‘next steps’in learning across the seven areas

- Provides a record of other professionals view on the child’s learning i.e. Out of School club leaders, child-minders, lunchtime supervisions, Head teachers comments and other teachers across the school

- Provides a record of a child’s progress that can be easily transferred and understood by other professionals when the child moves on i.e. into Year One or to another school

- Is easily accessible to other professionals for review i.e. for Head Teachers during Learning walks, Co-ordinators for subject book scrutiny, Moderators for the purpose of internal and external moderation and for Inspectors during inspection