

School Governance Team

Governance Reviews



This one day review aims to:

- Drive improvement in your governing body
- Identify strengths and areas for development
- Recommend actions for improvement

and will include:

- A report for the governing body
- An action plan to implement the recommendations
- An impact meeting to assess progress and identify next steps the following term

Preparing for the review

Suggested timetable for the day of the review:

- Review of GB documentation by adviser (1 hour)
- Discussion of 1 hour with Headteacher
- Discussion of 1 hour with Chair of Governors
- Discussion of 30 minutes with Clerk (if Clerk is able to attend)
- Discussion of 1 hour with governors (as many governors who can attend)

The discussions can happen in any order, so can be arranged to allow as many governors to be involved who wish to be.

To be made available to the Adviser by the governing body on the day of the review:

- Minute book (agendas/minutes from FGB and committees)
- Headteacher reports
- Records of governor monitoring activities including calendar and visit reports
- Governor training records
- Any other documentation the governing body would like to present

Producing the report

The External Review of Governance will be emailed to the Headteacher and Chair of Governors within 14 days of the Review.

Evaluating the impact

The Headteacher and Chair of Governors will be contacted approximately 3-4 months following the Review to arrange an impact evaluation visit to review the improvements in governance.

Cost £1,000 to subscribing schools or £1,300 to non-subscribing schools

Contact schoolgovernance@cambridgeshire.gov.uk for more details and to arrange