

# Schools Newsletter



[Learn Together](#) | [Cambridgeshire County Council](#)

## Greetings!

The East Cambs and Fenland Research School is now heading in to its second year of providing evidence based support for schools. We have been delighted to work with schools within and beyond the Opportunity Area and will continue to do so this year. For those of you who have yet to work with us, our aim is to bridge the gap between research evidence and school practice. We do this in the following ways;

We communicate useful updates relating to the opportunity area and the wider world of research evidence through our newsletter. We know that colleagues don't have time to read and research a wealth of information so we are able to begin this work for them.

Our [CPD](#) uses an evidence based approach that delivers up to date research evidence for schools to consider and apply. Our programmes provide a model which evidence shows is most effective for long term, sustainable change and impact on outcomes. All senior leaders attending the 'how to make best use of teaching assistants' course agreed that practices promoted would make a difference to the learning of their pupils. 100% also agreed that the different types of activities shared would enable delegates to apply new learning in the workplace. Feedback from 'reviewing evidence and educational myths' included; 'I felt inspired and informed', 'this was a fresh perspective on research' and it was 'high quality CPD'.

We are working with schools to develop and evaluate their practice as part of research based funding bids within the opportunity area, [our blog](#) is helping to share projects and support the Opportunity Area in their aim to ensure all eligible schools benefit from this fund. We are also supporting evaluation processes for other projects, including a successful SSIF bid.

We look forward to working with you again this year as well as meeting new school teams as we continue to

## In this issue:

[Do you have a School Apprentice?](#)

[Diamond Teaching School Award](#)

[Education Directorate Contact List](#)

[Catering and Cleaning Services - schools on track](#)

[Safer corridors action toolkit](#)

[Physical Education Service opportunity](#)

[Headteacher Well-being](#)

[Life Education Classroom](#)

[Now recruiting: EEF trials](#)

[School Improvement Support](#)

[Maths and Physics Teachers for September](#)

[PSHE Service Wellbeing Subscription](#)

[Horizon scanning](#)

[Adult Mental Health First Aid](#)

[Your school broadband / internet connection](#)

[Maintained Cambridgeshire](#)

build our offer. Should you have any questions, please email [office.ecambsresearchschool@gmail.com](mailto:office.ecambsresearchschool@gmail.com) and we will be more than happy to support you.

Rebecca Pentney

Research School Lead, East Cambs and Fenland



[Schools - you must act now](#)

[School on a Page \(Data\)](#)

[Training Courses and Events](#)

## Quick Links

[Cambs Learn Together](#)

[Cambridgeshire County Council](#)

[Peterborough City Council](#)

[LA and Teaching School CPD offer](#)

[Early Years](#)

[Knowledge Hub](#)

[Help With Recruitment?](#)

[Statutory duties of the Local Authority](#)

## Statutory duties of the Local Authority

In response to the school survey, clarity was requested into the statutory role of the Local Authority, and the legislation we operate in. We have produced a document, [Cambridgeshire and Peterborough: The Local Authority Statutory Role in Education](#). We have included details on our duties in relation to new school provision as you may find this useful. Any comments please let us know.

## Do you have a School Apprentice? Important Process Information

We would like to make you aware of the process that maintained schools must follow to employ an apprentice in their school. If you have employed an apprentice prior to July 31 2018, and not followed the process in [this document](#), please email us at [lgsslearning@northamptonshire.gov.uk](mailto:lgsslearning@northamptonshire.gov.uk). LGSS manages apprenticeships for Cambridgeshire County Council. Apprentices must be logged on the DAS (Digital Apprenticeship Service) account before 18 October 2018. If apprentices are not added to the DAS by this date, it may result in the school becoming liable for the training costs.

## Diamond Teaching School Award

The Diamond Teaching School Alliance is pleased to announce it is now a "Accredited Delivery Partner with the Outstanding Leaders Partnership and Best Practice Network"

The Diamond TSA is currently recruiting to the HLTA Preparation and Assessment course which starts in November. For further information visit the website [here](#).



## Education Directorate Contact List - Really Useful

Thanks to all those who sent feedback about the new contact and structure document that we featured last week. Schools like yours are finding it really useful which is great news.

So here is the [link](#) again just in case you haven't had a chance to look at it yet.

## Schools on track to move to new catering and cleaning providers by half-term

We are pleased to report that all schools contracted to Cambridgeshire Catering and Cleaning Services (CCS) are on track to move to new catering and/or cleaning providers, or deliver the service themselves, from the start of next half term (29 October) when the service ceases trading.

CCS provided formal notice of closure to schools in April and has been working to support schools throughout the process by providing the information required to undertake the tender process.

## Safer corridors action toolkit

Cambridgeshire secondary schools are entitled to a free copy of this nationally regarded resource.

This toolkit offers ways of engaging with young people to prevent and reduce sexual harassment. It facilitates the development of actions to improve awareness and reduce incidents in their own school and the wider community.

The toolkit will also support schools in carrying out statutory duties to reduce sexual harassment and assault.

If you would like to be sent a copy of the resource, please email [cathy.murphy@cambridgeshire.gov.uk](mailto:cathy.murphy@cambridgeshire.gov.uk) stating your name, role and school.

Visit: [www.cambslearntogether.co.uk/services-to-schools/pshe/](http://www.cambslearntogether.co.uk/services-to-schools/pshe/)



## Physical Education Service opportunity

Living Sport has a great opportunity for an enthusiastic and motivated individual. They are recruiting a full-time 18 month post, The Daily Mile Local Coordinator, who will be responsible for promoting and supporting the growth of The Daily Mile across Cambridgeshire and Peterborough. The Coordinator will strengthen the vision of The Daily Mile strategy and work closely with The Daily Mile Foundation to maintain the quality assurance of the project and values. The Coordinator will create an environment of trust and collaboration so that schools, partners and stakeholders see the benefit of implementing The Daily Mile.

More details [here](#).

## Headteacher Well-being

Top tips to make Governing Bodies aware of so that they show an interest in the Headteacher's work-life balance:

- Look at the timing and length of governors' meetings. Headteachers will already have had a long day. How long is their drive home? Legally, there must be an eleven hour gap before returning to work.
- Headteachers may be taking on many of the tasks teachers aren't expected to do as a result of workforce reform. Check to see if they are doing these things.
- Ask if the head is having a lunchbreak - do people respect this? Can the head leave the building?
- Headteachers need praise, encouragement and acknowledgement of their achievements - just like the rest of us. Sometimes it is difficult for them to get this from the staff, so there's a role for governors here.
- Consider including a Performance Management target for the head about personal well-being.
- Support the head in identifying a slot in the week for 'desk-time', free from interruptions.

- Encourage the head to work away from school on particular projects that require solitude e.g. the budget.

For more information contact Chris Meddle (Senior Leadership Adviser) via email at [chris.meddle@cambridgeshire.gov.uk](mailto:chris.meddle@cambridgeshire.gov.uk) or check out the Well-being Wiki Page on the new Knowledge Hub Group entitled 'The Leadership Toolkit'.

## Life Education Classroom

Book the Life Education Classroom - quality PSHE sessions to deliver drug and health education and support emotional wellbeing.

Two experienced teachers work with pupils aged 3-11 years in specially designed mobile classrooms which are brought to your school. The programmes are age appropriate and designed to build on previous knowledge. Evaluations demonstrate the value and impact of this service.

We have just 10 days available for Autumn 2018 and 17 days in Spring 2019. For more information please email [louise.augarde@cambridgeshire.gov.uk](mailto:louise.augarde@cambridgeshire.gov.uk).

## Now recruiting: four EEF trials looking for schools to get involved

Four EEF-funded projects are currently looking for schools to get involved. Click on the links below to find 'Recruitment information' with a contact email address to get in touch direct:

- [SMART Spaces](#) - Trialling a 'spaced learning' approach - teachers delivering the same content across multiple sessions, with breaks in between - on GCSE outcomes.
- [Realistic Maths Education](#) - An approach to mathematical problem-solving in which teachers introduce maths using contexts that are familiar to pupils before introducing more formal and abstract contexts.
- [Abracadabra \(ABRA\)](#) - A small group literacy intervention delivered by teaching assistants focused on developing phonics, reading fluency and reading comprehension.
- [EAL in the mainstream classroom](#) - Developing and testing EAL training for classroom teachers at GCSE.

## School Improvement Support

On September 21st the Department for Education published School Improvement Support: professional development and support to help schools develop their leadership, staff and curriculum, so they can improve their results and performance.

This page, which you can access [here](#), provides links to a range of school improvement activities.

## Maths and Physics Teachers for September - a regional recruitment opportunity

NELTA (N E London TSA) has successfully won a bid to work with the DfE and the recruitment agency Point to Point to recruit, acclimatise and support overseas qualified teachers for North East London and the East of England in Maths and Physics. They are continuing to recruit for a January 2019 start: the teachers will have DfE QTS recognition and be from Australia, Canada, New Zealand and the USA.

Further information and expression of interest form can be found [here](#).  
Completed forms and any questions to [pbray@nelta.co.uk](mailto:pbray@nelta.co.uk)

## PSHE Service Wellbeing Subscription

Information about the subscription for primary and special schools was sent into schools earlier this term. Thank you to everyone who has responded. The subscription includes access to the online Personal Development Programme, consultancy support visits, tools



to support the review and development of whole school approaches and discounts on courses, in school training and Life Education visits. All PSHE Service resources, programmes and training will be reviewed and updated to support schools in preparing for the forthcoming statutory status for Relationships Education (Primary), Relationships and Sex Education (Secondary) and Health Education. Please contact us for further information.

## Horizon scanning

The Research Schools Network is running its **Making Best Use of Teaching Assistants programme** for a second time, following positive feedback and outcomes. The Opportunity Area have fully funded 15 places on this programme for schools in East Cambs and Fenland OA.

**Damian Hinds' Conservative Conference speech** - read it in full [here](#).

## Adult Mental Health First Aid

Prompted by World Mental Health Day on 10 October 2018, why not book on a two day Adult Mental Health First Aid or a one-day Mental Health Champion course in the Spring Term?

Adult Mental Health First Aid courses run by qualified Instructor [Juliet Adloune](#) can help schools/settings to support themselves and their colleagues as well as being part of a proactive well-being, recruitment and retention strategy. Grounded in research and rigorously tested, MHFA England courses are developed by experts with input from people with lived experience of mental health issues.

Book [here](#).

## Your school broadband / internet connection

We know schools are receiving marketing from several 3rd party providers offering broadband solutions, with some suggesting that schools need to act now or risk losing connectivity.

We, CCC, and specifically The ICT Service, want to reassure schools that this is NOT the case. Your current broadband solution is provided through a network called CPSN. This is fully paid for up until end March 2020, so there is NO need for any school to move to an alternative solution. CPSN will be migrated onto a new network to be called Eastnet, and The ICT Service will contact schools when it is appropriate to discuss next steps. Eastnet will be far superior to CPSN, and to the majority of home or business broadband solutions. It is fully managed, you really will not have to worry about security, which you would have to do if you went for a "standard" off the shelf business broadband solution.

Just to reiterate, there is no requirement for schools to pay for any broadband network at this time. Please contact The ICT Service if you require any more information. See their Website - [www.theictservice.org.uk](http://www.theictservice.org.uk) for contact details.

## Maintained Cambridgeshire Schools - you must act now

The current Cambridgeshire County Council License for Capita SIMS and FMS, and the associated support contract, expires on 31 March 2019. This means you **MUST** make a decision on which MIS/Finance solution you are going to use from 1 April 2019. As Capita require a 90 day notice period of cancellations, schools must have made their decision before 31 December 2018. Note that whilst you do not have to move away from Capita SIMS and FMS, you are required to go through a procurement exercise to legally purchase a solution. Cambridgeshire County Council with support from The ICT Service will guide you through this process. CCC have partnered with North Yorkshire County Council to make use of their MIS and Finance Procurement Framework. The framework includes the following suppliers/products:

Supplier	Product	Product Type
Bromcom	Bromcom MIS	MIS

Bromcom	Bromcom eFinance	FAS
Capita	SIMS	MIS
Capita	FMS	FAS
Histon House	ScholarPack	MIS
pupilAsset	pupilAsset	MIS
RM	RM Integris	MIS
RM	RM Finance	FAS
HCC Education	HCSS Accounting	FAS
Sage	Sage for Education	FAS

Key:

MIS - Management Information System

FAS - Financial Administration System

To support you in your decision making process, we have setup two supplier events on 7 and 8 November, to be held at Burgess Hall, St Ives. Schools need to send suitably qualified decision makers to look at both the MIS and Finance solutions on offer. The session will be repeated on 7 and 8 November so each school only needs to send a representative on one of the days. The ICT Service will be there to support you. CCC will be sending out event sign up forms for schools in the next 2 weeks. Refreshments and lunch will be provided.

### School on a Page (Data) - message from Jon Lewis

Some of you may be aware that we have had a focus on improving data in schools. Part of this programme is around presenting school level data, in a simpler format for governors and to save headteachers time. As a result we have designed a school on a page sheet (essentially all your school data from EYFS to KS2 on a piece of A3 with group data and comparison to national). Details can be found [here](#). We have been using the autumn termly governor briefing to share these with governor in draft to get feedback and refine. We have been clear these are draft only and that when the data is complete we will send a copy to every headteacher and chair of governors (maintained and academies). I have chosen not to send the current versions out yet as I think an accurate version would be far more sensible to share once complete. A draft is being shared with governors who attend the termly briefing. We would welcome any comments on the school on a page when these are out in schools. Apologies if this release of this draft has caused upset within schools.

Jonathan Lewis

Service Director - Education

### East of England Broadband Network Father and Mother Christmas events

More details [here](#).

### Training Courses, Events and Conferences

For a list of all current training courses provided by the Local Authority and Teaching schools [click here](#).

[East Cambs and Fenland Research School: Leading Learning](#)

[East Cambs and Fenland Research School: Maximising the Practice of Teaching Assistants](#)

[East Cambs and Fenland Research School: Maximising the best use of Teaching Assistants](#)

[East Cambs and Fenland Research School: Workshop sessions](#)

[A Creative Approach to Grammar in KS1](#)

Wednesday 17 October 2018, 09.30 to 12.00, Winhills Primary School, St Neots. For teachers and TAs, £60 per delegate.

### [British Gymnastics Intermediate Trampoline Teachers Award](#)

Saturday 27 & Sunday 28 October and Saturday 24 & Sunday 25 November, 09.00 to 16.00, Biddenham International School, Bedford. Click heading for eligibility and booking info.

### [Training for New or Inexperienced PE Subject Leaders in Primary Schools](#)

Thursday 1 November 2018, 13.30 to 16.30, Comberton Village College, Comberton. Three half-day courses to support teachers in developing confidence and understanding of what is involved in PE subject leadership, and provide opportunities to share practice for the improvement PE in a primary school.

### [Drug & Alcohol Education in Primary & Special Schools](#)

Monday 19 November 2018, 13.30 to 16.30, Ambury House, Huntingdon. A course to support staff in reviewing drug policy and drug education in primary and special schools. We will consider drug education in the wider context of safeguarding and PSHE and look at robust procedures for responding to situations and incidents.

### [Early Years and Childcare Service `Just Play Conference 2018`](#)

Saturday 10 November 2018, 08.45 to 15.00 at Swavesey Village College, CB23 3RS. Keynote speaker, Meynell Walter, to explore `what makes a playworker different?`, drawing out the essence of playwork practice. Click to find out pricing details, and to book.

### [Maths - Mastery in the Curriculum](#)

Tuesday 20 November, Tuesday 26 February & Tuesday 2 April 09.30 to 12.00, Winhills Primary School, St Neots. KS1 & KS2 (3 part course). £150 per delegate.

### [PSHE Network Meeting](#)

Tuesday 20 or Monday 26 November 2018, 14.30 to 16.30. Network meetings, part of the Wellbeing Subscription, include national and local updates on PSHE and opportunities to share practice. Relationships Education and, subject to consultation, PSHE are due to become statutory in all schools for implementation in 2019. This year's network meetings will include discussion about these changes and up to date information.

### [Promoting Health in Early Years Settings](#)

Tuesday 20 November 2018, 09.15 to 12.15, CPDC. This course is based upon a unique resource to support settings in developing the emotional and physical health and wellbeing of the whole setting community. Participants will explore ways of effectively implementing the resource in their setting.

### [A Deeper Look at Grammar in KS2](#)

Wednesday 21 November 2018, 13.30 to 16.00, Winhills Primary School, St Neots. For teachers and TAs. £60 per delegate.

### [Cambridgeshire Primary Headteacher Forum - Thursday 22 November - hold the date](#)

Please make sure you block out Thursday 22 November for the Cambridgeshire Primary Headteacher Forum. This now being held at Huntingdon Racecourse. This will be a new format for forum which will take place each term with a joint agenda between the LA and CPH. We are currently finalising the agenda but it will include a focus on developing school to school support, families of schools for data and a key note speaker. The focus will be on how we work together to improve Cambridgeshire.

### [England Table Tennis Teachers Award](#)

Wednesday 28 November 2018, 13.30 to 16.30, St Neots Table Tennis Club, St Neots. The England Table Tennis 'Teachers Award' is a practical course and provides an introduction to table tennis with ideas of how to engage students through coaching fun activities and games, and a focus on developing skills and techniques. This course is for both primary and secondary schools.

### [Loss and Separation](#)

Thursday 31 January 2019, 09.30 to 12.30, Huntingdon Primary School Development Centre.

### [Child Protection and Online Safety](#)

Wednesday 6 February 2019, 09.30 to 16.00, Huntingdon Primary School Development Centre.

### [Prevent Lead Training \(for Designated Personnel for Child Protection in schools\)](#)

Wednesday 6 March 2019, 09.30 to 11.30, Cambridge Professional Development Centre.

### [Angry Children](#)

Tuesday 18 June 2019, 09.30 to 15.30, Cambridge Professional Development Centre.

### [Early Years Foundation Stage \(EYFS\) Governor Network meeting](#)

Wednesday 31 October 2018, 19.00 to 21.00, Littleport & East Cambs Academy.

### [Primary CPD Programme \(Moderation\):](#)

Discovery Teaching School Alliance and DEMAT are hosting 3 moderation events; Yr 6 writing, Yr 2 writing and EYFS

Costs are £20 per session.

Location: Grace Building, Ely.

**Tell us what you think of this Newsletter or if you know of a colleague who would like to receive it, please share this email address: [schools.news@cambridgeshire.gov.uk](mailto:schools.news@cambridgeshire.gov.uk)  
To see our privacy policy please [click here](#).**

Archive | [Learn Together](#)



Copyright © 2018. All Rights Reserved.